days. The term "years of service," as used herein shall include any previous continuous State service.

- (2) Any employee using less than full vacation leave allowable beginning January 1, 1942, shall be entitled to have such unused leave accumulated up to 35 working days, which shall be available to such employee for vacation leave any time, with the approval of the head of the tment. In addition to annual vacation leave, any department. In employee is entitled to sick leave with pay for not in excess of 30 working days in any calendar year, and from and after January 1, 1975, in addition to such annual vacation leave, any employee shall be entitled to sick leave with pay for not in excess of 15 working days in any calendar year; provided, however, that if any employee in any calendar year uses less than the full amount of sick leave allowable, such unused leave shall be accumulated and shall be available to employee for sick leave at any time. Nothing in this section may cause an employee to lose any sick accumulated as of December 31, 1974. [Any] BEFORE RECEIVING ANY PAY FOR THE PERIOD OF ABSENCE, AN employee using three or more consecutive working days sick leave in any 30-day period shall present a certificate from a duly AN ORIGINAL CERTIFICATE SIGNED PERSONALLY BY THE ATTENDING ligensed physician ANY OF THE FOLLOWING LICENSED MEDICAL PROVIDERS: PHYSICIAN, PHYSICAL THERAPIST, [before receiving any pay for the period of such absence], PHYSIGAL THERAPIST, DENTIST, ORAL SURGEON, A GERTIFIED - CLINICAL - PSYCHOLOGIST, CHIROPRACTOR, PODIATRIST, OR BY ANY OF THE FOLLOWING CERTIFIED MEDICAL PROVIDERS: CLINICAL PSYCHOLOGIST, CHIROPRACTOR OR PODIATRIST, OR BY AN ACCREDITED CHRISTIAN SCIENCE PRACTITIONER OR A CERTIFIED SOCIAL WORKER IF A LICENSED PHYSICIAN REFERRED THE EMPLOYEE TO THE SOCIAL WORKER. The Secretary of the Department of Personnel may advance up to 60 days of sick leave to an employee in any calendar year for a serious disability, ailment or illness.
- (3) Such annual vacation leave credits shall accrue to the employee after his first six months of State service, on a pro rata hasis, and shall be available to him for such purpose at any time thereafter, with the approval of the head of the department. Sick leave credits shall accrue from the beginning of the employee's State service, on a pro rata basis, and shall be available to him for such purpose as earned, providing that whenever the employee must be absent from work because of a death in his immediate family, such absence may be charged against either earned annual vacation or earned sick leave, at the option of the employee.
- (4) Every employee shall be entitled to personal leave with pay for not in excess of three days in any calendar year; provided, that personal leave may not be accumulated and any unused personal leave as of the end of the calendar year shall be forfeited. Personal leave days may be used for religious holidays, inclement weather or any other purpose whatsoever, provided permission is obtained from the department head. The department head may not deny